

Steve Sisolak
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Division of Public and Behavioral Health
Helping people. It's who we are and what we do.



Lisa Sherych
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

APPLICATION FOR A CORRECTION OF A RECORD
COURT ORDERED NAME CHANGE ONLY

Applicant's Information (Corrected Certificate Will Be Mailed To This Address)			
Applicant's Name (First & Last)			Applicant's Telephone Number
Applicant's Address		City	State ZIP
Applicant's Relationship to Person of Record	Applicant's Email Address	Reason for Correction	
Type of Certificate (Select All That Applies)			
<input type="checkbox"/> Birth Certificate Correction	<input type="checkbox"/> Death Certificate Correction	<input type="checkbox"/> Fetal Death Certificate Correction	
Fee Information (\$45.00 per Person of Record and includes the correction and one certified copy)			
Number of Copies (In addition to the \$45 fee)	Fee for A Certified Certificate Copy		
	\$25.00	Per <u>additional</u> Birth Certificate	
	\$25.00	Per <u>additional</u> Death Certificate where death occurred in the following counties: Carson, Clark, Douglas, Lyon, Mineral or Washoe	
	\$22.00	Per <u>additional</u> Death Certificate where the death occurred in a county not listed above.	
		Total Number of Certificates Ordered	

Please Note:

Our office will only accept a CERTIFIED copy of a court order in order to process your request

Current Information on the Person of Record (This information is used to locate the Person on the Certificate's record)		
Person of Record's First Name	Middle Name	Last Name
Date of Birth or Date of Death	County of Birth or County of Death	State of Birth

FOR OFFICE USE ONLY	
Receipt Number	Date

Revision Date 07/26/2021



Office of Vital Records and Statistics * Attn: Corrections
4150 Technology Way, Suite 104 • Carson City, Nevada 89706
775-684-4242 • dphh.nv.gov/vitalrecords

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Amending or Correcting A Birth or Death Certificate

Per Nevada Administrative Code 440.023 & 440.030

Where do I send the certified copy of the name change, copy of identification and the fee?

Office of Vital Records and Statistics Attn: Corrections
4150 Technology Way, Suite 104
Carson City, Nevada 89706

Please allow up to 4 weeks to process your request. For any questions, please contact us at **(775) 684-4242** or email us at **ovrpac@health.nv.gov**. Please provide the name of the applicant, the person of record, and applicant's phone number.



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